



Meals on Wheels
Morisset & Toronto

This service is supported by funding from the Australian
Government under the
Commonwealth Home Support Program

**More
than just
a meal**

Annual Report 2017



Flexible Food (Social Support) Outing

Morisset Kitchen	10 Stockton St PO Box 334 Morisset Ph 4973 3538	2264
Toronto Kitchen	1 Thorne St, Toronto Ph 4959 2929	2283

Auditor

David A Beddoe

Board of Management 2016-2017

President	Peter Gambrill
Vice President	Graham Boyd
Acting Secretary	Jane Smith
Treasurer	Robert Hunt
Morisset Rep	Bruce Baylis (since retired)
Morisset Rep	Robert Brooks
Toronto Rep	Andrew Smith
Toronto Rep	Dianne Scott
Board Member	Garth Weiley
Board Member	Marcus Horne
Board Member	Jeff Daly
Board Member	Lorna Angus
Public Officer	Toni Bull

Staff

Service Manager	Toni Bull
Toronto Coordinator	Toni Conquest
Assistant Coordinator	Karen Woldhuis
Morisset Coordinator	Catherine Gavin
Flexible Food Coordinator	Sue Daly
Cleaning Support – Toronto	Paul Jefferson
Cleaning Support – Morisset	Gloria Froude

***“One of the greatest gifts you
can give is your time“***



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***“Volunteer – Start where you are.
Use what you have. Do what you
can.”***

SERVICE STATISTICS

Volunteers

Toronto Kitchen

Delivery	85	Kitchen	11	Kitchen Supervisors	4
Admin support	3	Kitchen & Delivery	6	Pack & Delivery	2

Morisset Kitchen

Delivery	41	Kitchen	11	Kitchen Supervisors	6
Admin support	2	Kitchen & Delivery	5	Pack & Delivery	2

Flexible Food (Social Support) 4

Corporate Volunteers

Centennial Coal
Origin Energy
HMAS Choules

Corporate Sponsors

Centennial Coal
Origin Energy
South Lake Macquarie RSL

Outputs

Item	Quantity Delivered	Quantity Required to meet funding
Meals	35110	33111
NDIS meals	2071	
Aged Care Package Meals	700	
Flexible Food (hours)	3230	2874
Other items delivered	17070	

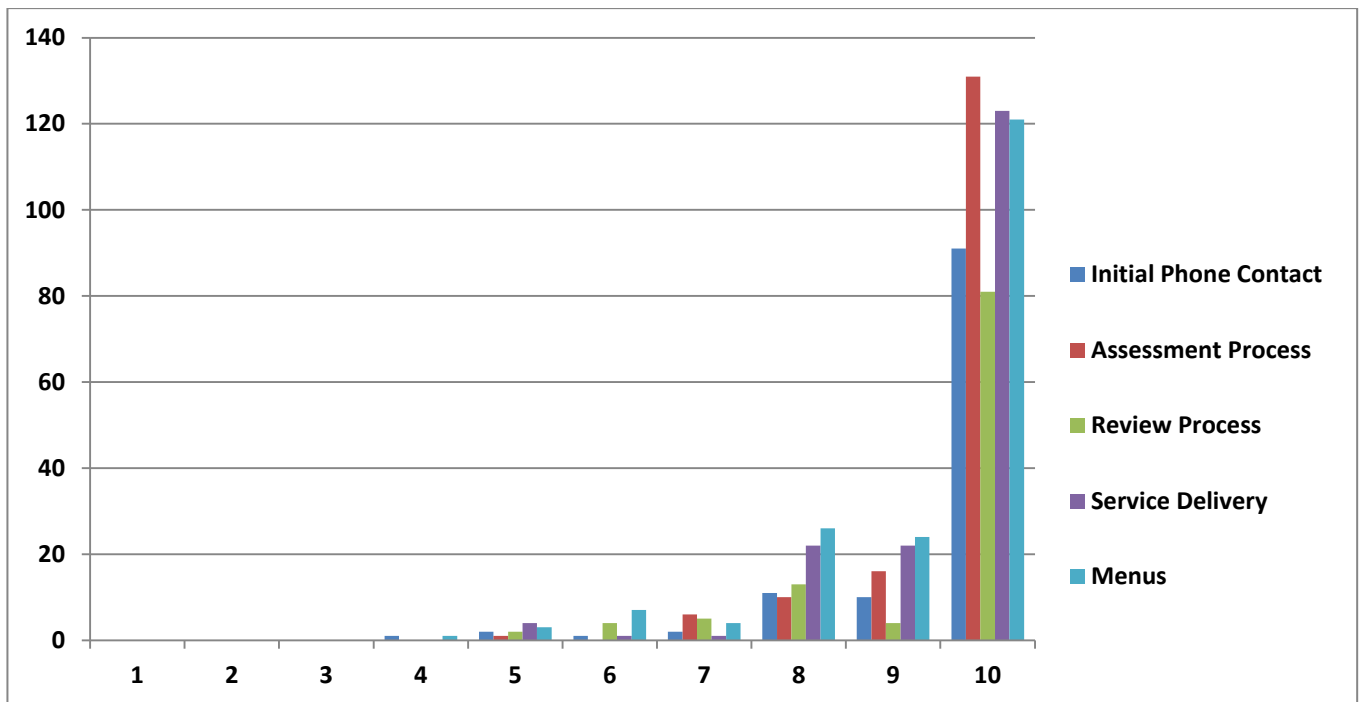
(NDIS and Aged Care Package meals not counted as output)

Across the two kitchens, we received, packed and delivered 43,670 individual items.

Client Survey 2017

The clients were asked to score our service through a variety of questions across five main areas.

There were 25 questions, divided into five areas, with 43 households responding to most questions, scoring each question out of 10, 1 being least satisfied, 10 being most satisfied.



The results were mostly positive and we are taking on board some issues raised re our menus. We did expect some fall out with the transition to My Aged Care. The few negative comments received were followed up by staff.

Some of the comments received:

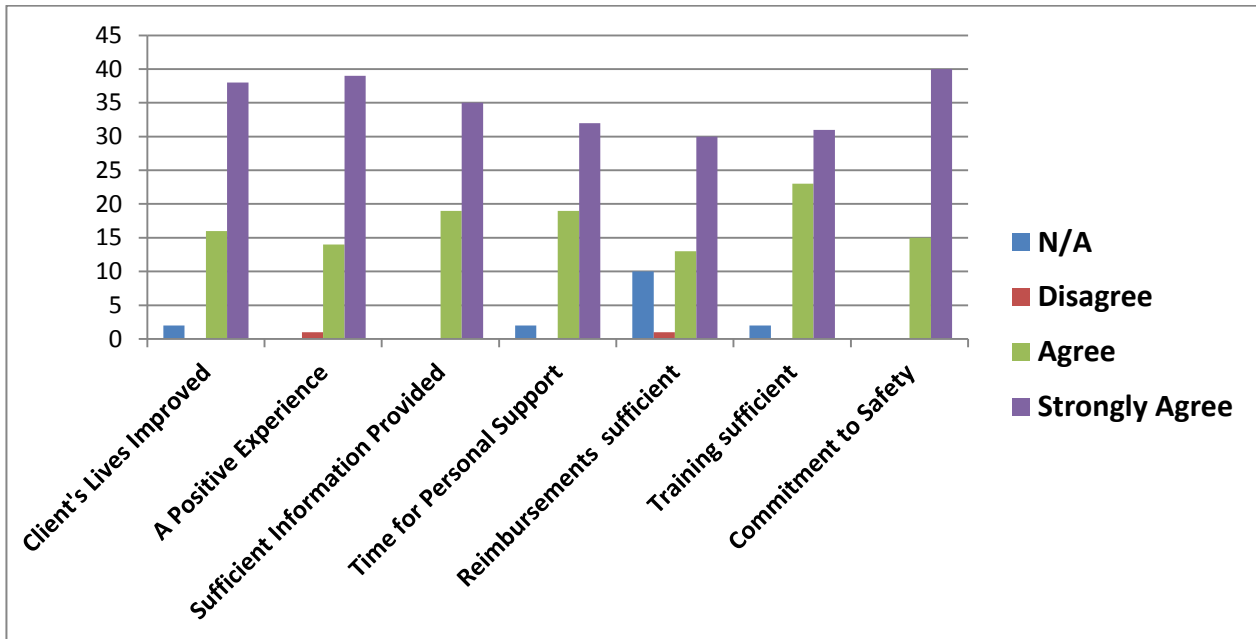
- All the people cheer me up
- My contact with all you lovely people was wonderful
- 110% thank you
- You are all such a blessing to us

And the best comment this year...."my bowels are very thankful"!

We love it when clients (and volunteers) overshare information.

Volunteer Survey 2017

The volunteers were asked to score our service through a variety of questions. We received 60 replies, with the majority of questions answered.



The majority of responses were very positive, with volunteers overall happy with our service and the role they play. From this it was evident that some areas need work:

Recognition of our Commitment to Safety – 90% aim that volunteers Strongly Agree

Training is sufficient - quite a few volunteers requested more training or suggested meetings for discussion/review of practices would be a good idea

Reimbursements – it is not possible to increase the fuel reimbursement at this stage due to budget constraints

Volunteers at AGM 2016





President's and Manager's Message



This year we are celebrating 60 years since the delivery of the first meal from Town Hall in Sydney. Right from the start and equally now, MoW meals are intended to mimic 'home cooked', providing a significant nutritional contribution, as well as offering some vital social contact to

those who are isolated. Currently there are around 35,000 volunteers across our state *without whom Meals on Wheels could not function.*

There is great uncertainty about funding arrangements for our services past 2020. Australian Meals on Wheels and NSW Meals on Wheels have been lobbying the Commonwealth Government strongly on our behalf and the following are some of the key points being raised:

- MoW should be viewed as a preventative health service, where food and social connection is medicine
- Outcomes achieved by MoW will not be achieved by private suppliers
- Communities thrive when volunteering is strong, and this won't happen if for-profit organisations enter the sector
- Direct, or block funding is the appropriate mechanism for government support of meal services
- Competition, including tendering out of services, creates risk for the future viability of MoW services
- Consumer directed care, with consumers holding funds rather than providers, creates cash flow and solvency risks for many MoW services

Preventative Care Model

The preventative Care Model adopted by Food Services aims to assist people, in the long or short term, who are frail, recovering from an illness or have a disability, as well as carers who assist them. It aims to minimise the frequency and length of hospitalisations of older people.

The following figures from the UK highlight the direction we could be heading:

"after cost cutting from government, there has been a dramatic decline in the number of people receiving meals from 75,885 in 2011 to 29,605 in 2014. During the same period there was a 34.2% increase in hospital admissions due to malnutrition."

The benefits of volunteering in communities is well researched and validatedvolunteers are a symptom of what might be regarded as an important indicator of a healthy society. They undertake some very important functions within any community, apart from the specific work that they undertake, generating social capital. We know that where social capital is high, interpersonal violence, criminality, drug taking, mental and physical illness and suicide have a much lower incidence and cost those communities vastly less than where social capital has declined or disappeared. It should be noted that volunteers involved in Food Services are very much locally based and embedded in their local communities, which ensures that the experiences of clients and the service is enhanced by a strong connectedness with the local community. Block funding enables the flexibility of the Preventative Care Model to build on these social connections. (from NSWMoW's submission to Productivity Commission 2016)

Having said this, we need to emphasise two things:-

1. Nothing has been decided yet by Government, all that we are doing is asking serious questions and putting our point forward.
2. Meals on Wheels has been around for over 60 years in Australia and will likely be around for a long time yet, and it is important that we remain positive.

My Aged Care

My Aged Care is now the one point of entry for aged care. Fortunately, and largely due to the successful lobbying of NSW MoW, we can commence clients immediately who require meals, and then assist them to register with MAC. Originally this was not the case and caused some serious delays initially for urgent needs. You will be pleased to know that not one client of ours had to wait for their meal service – we did the deed and then argued the case!

Flexible Food Program

The Social Support program is going from strength to strength. Certainly being of mature years does not limit the desire to learn new things. Trips to the Barramundi Farm in Nelson Bay and the Macadamia Farm at Medowie were very popular, with lots of questions asked during the tours. We now have a group of seniors well versed in the art of raising fish and nuts for the table! Movies are very popular, High Teas very elegant and fun and the Nelson Bay Dolphin Watching cruise was a huge success, the local dolphin pod put on a great display. Sue, in her earnest desire to ensure her charges enjoy themselves, injured herself quite badly late last year and spent some time in hospital and recovering at home. This created a hiatus in the Flexible Food Program and permission was gained from the Department of Health to reduce the required outputs.

Sue and the Manager had fun earning a grant through the Awesome Foundation. We had to sing for our supper – or tout in this case. We were awarded \$1317 raised on the night towards bus hire and fuel for Flexible Food. Quite a different way of applying for a grant, and rather nerve wracking for them at the time, but never let it be said that either of the two ladies are ever at a loss for words!

Meal Program and Kitchens

This year we have recorded a record number of outputs – meals delivered – and a record number of clients utilising our service. At no time did we say we are full and you need to go on a waiting list. However it must be noted that we are reaching limits in meal storage, in particular at Toronto Kitchen, and this will need to be addressed sooner rather than later. When both kitchens were built many years ago, storage of frozen meals was not required nor factored in. The Board of Management is in the process of having an extension to the Toronto Kitchen designed, to incorporate a freezer room and coolroom, with better workflows in the kitchen and office. Once costed out, we can begin to look at funding sources.

Toronto Kitchen is also on the list with the Cityserve volunteers (through LMCC) for external painting and hopefully this will be undertaken sometime in October.

Toronto Kitchen had a new telephone system installed via funding from the Clubs Grant 2016 that will be compatible with the NBN when it rolls out. It is a mini PABX that has two line capability with the possibility of adding extensions as we expand.

We now lease 3 Thorne St as our carpark and during 2017-2018 LMCC will be upgrading the car park for us - tar sealing at last and hopefully extended into the swampy end. We have asked that a front fence and gate be included so we can better control access and parking.

The Community Builders Grant 2016 has repaired the guttering at Toronto Kitchen and will also cover the cost of a set of steel steps to be installed at the north end of the building. These will be necessary to bring the building up to current safe standards – two exit points from the building.

NDIS

The National Disability Insurance Scheme for under 65's has been an interesting exercise for our service and continues to have its challenges. Communication is one of the biggest issues, and the inability for service providers to easily talk to or find out a client's coordinator of supports. Having a client inform us their support person's name is "Bruce" doesn't really narrow it down! Certainly, more staff hours than was originally thought, is being taken up with navigating this system.

Volunteers

Avondale High School and Toronto High School have provided students for Mother's Day and Father's Day meal runs and feedback from the client's has been wonderful. These students all volunteer and genuinely appear to enjoy the time they spend with our people. Our service is helping to instil a sense of community in these young people and further enhances our districts' social capital. Thank you to our volunteers who provide escort on the day.

This year we have one dedicated long serving volunteer who we have nominated for the Premier's Award for reaching 25 years volunteering for our service and who will be formally recognised later in the year.

Lady Lioness's have organised gifts for our clients for Mother's Day and Father's Day and Curves Morisset and Toronto have supported our Christmas Giving Tree.

Our corporate sponsors continue their vital support of our service – releasing staff to regularly volunteer as deliverers, and/or providing a cash injection to help cover the cost of our meal containers. Our thanks to Centennial Coal, Origin Energy and South Lake Macquarie RSL.

Marketing and Technology

The Marketing Committee has been meeting regularly and with the purchase of a projector and screen, Board members Jane Smith and Graham Boyd have been doing presentations to various community groups. We have recognised this as an excellent way to get our message out there – we need to remain current in the community and work at advertising our presence. Many know our service exists, but do not realise what we do – "more than just a meal" – and how to contact us, particularly with My Aged Care.

Carol and Peter Gambrill organised most of the prizes at our annual Christmas raffle, which involved much leg work personally approaching local businesses. We encourage everyone who wins a prize to visit the business and thank them, ensuring perhaps some repeat support.

Our Facebook Page is proving popular and we endeavour to post something each week. Certainly our corporate sponsors appreciate any 'shout out' we can give them however we do like to recognise our everyday, but no less important, volunteers as well. So we thank you for your forbearance when the dreaded camera appears. Social Media is here to stay and ensuring we are responsible and regular with our posting is important. We recommend all volunteers 'friend' our page as it is a good way of staying informed.

At long last we have a web page and we are gaining quite a few clients through this – mainly from family members looking us up. It is a great way for our menus to reach the public and we are determined to become more proactive about having a news page as well. Google us and have a look.

Our service is in the process of moving into the “Cloud”. Our data will be stored off site in secure servers, and if ever we have a major power outage or shut down of our kitchens, it will as simple as hooking up a lap top to be able to continue the service. This is a major undertaking for the service and will include considerable upskilling by staff to understand the new system. Already our emails are cloud based and hopefully our word processing system is next.

Via one of our newest Board Members, Garth Weiley, Event Cinemas have really supported us this year. Recently Kotara, Newcastle and Glendale Cinemas have been running a 30 second advertisement – you may remember the Meals on Wheels ad with Archie the dog – up to 40 times a day – all free of charge! Whilst a generic MoW ad, the exposure has been amazing and we are already receiving feedback.

The most important aspect of our service is its people. We would like to acknowledge all our volunteers for their exceptional work. Whatever role you undertake in our service to help support the more vulnerable in our community, please accept our sincere thanks. We would also like to acknowledge the organisation’s staff, a dedicated and strong team committed to navigating the sector’s continuing challenges. Thank you for your continued focus on providing a first rate service to our clients and volunteers.

Finally thanks to the Board of Management for their dedication to ensuring our service’s governance and direction is maintained at the highest level.

Peter Gambrill
President

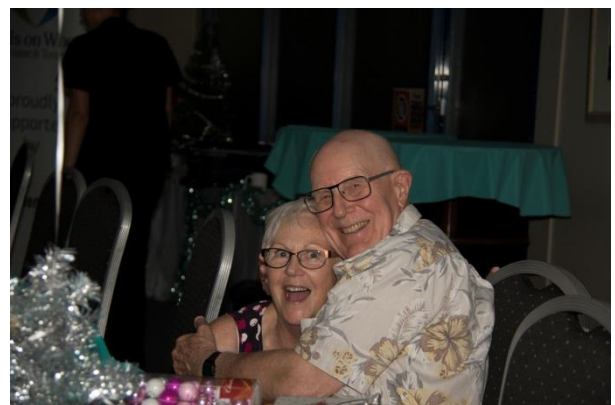
Toni Bull
Manager



**Board members Jane, Dianne with
volunteers and clients Xmas 2016**

***“Don’t ever
question the value of volunteers – Noah’s
Ark was built by volunteers, the Titanic
was built by Professionals”***

Lots of smiling faces at 2016 Christmas Function



Morisset & Toronto Meals on Wheels Inc

Annual General Meeting

Held at Wangi Wangi RSL

Tuesday, 25 October 2016

Meeting Opened: 11.40 am

Welcome: The President welcomed all attending

Present: 36 persons attended as per Attendance List.

Apologies: 28 persons apologised as per Apologies List. *Moved L Angus, 2nd K Woolley that apologies be accepted. Carried.*

Proxies: NIL

Minutes of Annual General Meeting 2015:

Read as true record of meeting. *Moved D Scott, 2nd R Hunt that minutes be accepted. Carried.*

Business Arising from Minutes: NIL

Correspondence In and Out: NIL

President's report:

Tabled Page 5 2016 Annual Report

Moved P Gambrill, 2nd L Angus that President's Report be accepted. Carried.

Treasurer's report:

Tabled Pages 14 and 15 Annual Report 2016

Moved R Hunt, 2nd S Daly that Treasurer's Report be accepted. Carried.

Matters Arising from Treasurer's Report:

R Edmonds asked about Fees being considerably higher this year – explanation given regarding standard chart of accounts and that we could no longer raise a specific expense account when spending grants. Existing expense accounts needed to be used thus Fees included CHSP Transition Grant spending. This was transparent in our budgets presented to the Board each month, however not identified in Annual Report, except via Treasurer's Report.

Manager's report:

Tabled Pages 6-8 in Annual Report 2016

Matters Arising from Manager's Report:

The Manager wanted a special mention made to Sue Daly for her work in holding the service together when all the other staff were away, with the support of Margaret Edmonds. Ably assisted by some key volunteers. Noted from floor that Toni Conquest and Catherine Gavin were very well thought of by the volunteers and clients.

Special Resolutions:

The President noted that the Special Resolutions updating our Constitution were required to meet the current Associated Incorporations Act 2009 and new Regulations. *Moved G Boyd, 2nd L Angus that Special Resolutions amending Morisset & Toronto Meals on Wheels' Inc Constitution be adopted. Carried.*

Election of Office Bearers:

President declared all positions vacant and asked returning officer, Alex Mueller to chair the election of Office Bearers.

Annual General Meeting Board Nominations 2016

POSITION	NAME	NOMINATOR
PRESIDENT	Peter Gambrill	G Boyd
VICE PRESIDENT	Graham Boyd	P Gambrill
SECRETARY		
TREASURER	Robert Hunt	L Angus
BOARD MEMBER – TORONTO	Dianne Scott	T Conquest
BOARD MEMBER – TORONTO	Jane Smith	T Conquest
BOARD MEMBER – MORISSET	Robert Brooks	L Angus
BOARD MEMBER - MORISSET	Garth Weiley	G Boyd
BOARD MEMBER	Andrew Smith	R Hunt
BOARD MEMBER	Marcus Horne	S Daly
BOARD MEMBER	Jeff Daly	R Brooks
BOARD MEMBER	Lorna Angus	D Scott
BOARD MEMBER	Bruce Baylis	R Brooks

As there were no further nominations, the Returning Officer declared those nominated elected.

Appointment of Auditor:

D Beddoe was reappointed as Auditor

Appointment of Public Officer:

T Bull was reappointed as Public Officer

General Business:

R Anderson acknowledged the work the board was doing, and appreciated the leadership shown.

The President thanked all the volunteers for their work.

Presentations:

Flowers presented to the Manager and Margaret for their birthdays.

Meeting Closed:

12.20 pm



Avondale High School Mothers Day visit 2017

Toronto Lady Lioness's Fathers Day gifts 2016



“Volunesia (noun) - that moment when you forget you’re volunteering to help change lives, because it’s changing yours...”

Treasurers Report for the financial year ended 30th June 2017

Trading for the year has resulted in a surplus of \$2,037-85.

Total income and expenditure details are as set out in the attached profit and loss statement.

Government funds have been fully expended and acquitted.

Details of grants and donations received are listed below:

Balance of Volunteer Grant 2015 \$2,916.00

Fully expended towards Volunteer fuel reimbursements

Community Builders Grant 2016 \$4,500-00

Partially expended on:

Repairs to guttering and repositioning of larger air conditioner compressor that was undermined due to leaking gutters. Balance of \$3420 to be expended on installation of steel steps at northern end of landing at Toronto during 2017-2018.

Clubs Grant. 2016 \$2,000-00

Fully expended on:

New telephone system for Toronto \$3,000-00, balance from own funds.

Major Donations:

Toronto Sunrise Rotary	\$2,500-00 (Full cost of fence and gates at north end of Toronto Kitchen)
Toronto Lions Club	\$ 500-00 (Contribution towards Police Checks)
South Lakes RSL	\$ 500-00
Awesome Foundation	\$1,317-00 (For Flexible Food program to assist with Bus hire)
Centennial Coal	\$3,000-00
Event Cinemas	In Kind Contribution (advertising)

We also received various smaller but no less well received donations from individuals, mainly cash, and they all helped.

Planned projects 2017/2018.

Remote temperature monitoring system for freezers and refrigerators – will be partially funded by Clubs Grant 2017.

We are investigating the possibility of extending the building at Toronto to install a freezer room and cool room and provide extra kitchen and delivery volunteer space.

Plans will be drawn up and costed and then will be dependent on available funds and/or a grant.

This year has seen an increase in fridge/freezer repairs. A grant will be sought to replace some of the ageing equipment.

All creditors are paid on or before due date and there are ample funds for the continued normal operations of the service.

R.B.Hunt Treasurer

DAVID A. BEDDOE
 BCom(*UoN*), LLM/*LP(UTS)*, MPH(*Syd*)
SOLICITOR AND BARRISTER
CERTIFIED PRACTISING ACCOUNTANT

Cnr Main & Minmi Road
 EDGEWORTH NSW 2285
 Telephone: 0249571985
 Fax: 0249582

1 September 2017

TO THE MEMBERS: MORISSET & TORONTO MEALS ON WHEELS INC

I, David Beddoe, being an Auditor qualified in the terms of the Conditions of Funding, hereby certify that I have examined the books and financial records of the MORISSET & TORONTO MEALS ON WHEELS INC for the year ended 30 June 17. The Committee is responsible for the preparation and presentation of the financial reports and the information obtained therein.

I have conducted an independent audit of the financial reports in order to express an opinion on them to the members. The Committee has determined that the accounting policies used are appropriate to meet the requirements of the organisation and the Associations Incorporation Act (NSW) and no opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members. The audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial reports are free of material misstatement. The procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial reports, and the evaluation of significant accounting estimates; not including a detailed review of taxation. These procedures have been undertaken to form an opinion as to whether in all material respects, the financial reports are presented fairly in accordance with the requirements of the Association's Constitution so as to present a view of the Association which is consistent with my understanding of its financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

In my opinion, the financial reports of MORISSET & TORONTO MEALS ON WHEELS INC present fairly the financial position of the organisation and the result of its operation as at 30 June 17 in accordance with the accounting policies described in Note 1 to the financial reports.

I also report that accounting and associated records have been properly kept during the year in accordance with the *Charitable Fundraising Act* 1991 and that money received as a result of fundraising appeals has been properly accounted for and applied in accordance with this Act.



D A BEDDOE

#9200067

MORISSET & TORONTO MEALS ON WHEELS INC
STATEMENT BY MEMBERS OF THE COMMITTEE

A. In the opinion of the Committee the accompanying accounts:

1. Present fairly the financial position of Morisset & Toronto Meals on Wheels Inc as at 30 June 17 and the results of the association for the year ended on that date in accordance with applicable Australian Accounting Standards and other mandatory reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that the Morisset & Toronto Meals on Wheels Inc will be able to pay its debts as and when they fall due.
3. The financial statements and notes satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

B. Pursuant to the *Charitable Fundraising Act* 1991, in our opinion:

1. The accounts give a true and fair view of the state of affairs for the organisation with respect to fundraising appeals;
2. The balance sheet gives a true and fair view of the state of affairs for the organisation with respect to fundraising appeals;
3. The provisions of the Act, the regulations of the Act and the conditions attached to the fundraising authority have been complied with by the organisation; and
4. The internal controls exercised by the organisation are appropriate and effective in accounting for all income received and applied by the organisation from any of its fundraising appeals.

These statements are made in accordance with a resolution of the Committee and are signed for and on behalf of the Committee by:

Member



Position **President**

Date 08 September 2017

Member



Position **Treasurer**

Date 08 September 2017

**MORISSET AND TORONTO MEALS ON WHEELS
INC**

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2017

	<u>2017</u>	<u>2016</u>
ACCUMULATED FUNDS AS AT 1 JULY 16	\$ 372,144.81	\$ 354,137.31
ADD: RESULT FOR THE PERIOD	\$ 2,037.85	\$ 18,007.50
	<u>\$ 374,182.66</u>	<u>\$ 372,144.81</u>
<i>THESE FUNDS ARE REPRESENTED BY:</i>		
CURRENT ASSETS		
ACCRUED INCOME	\$ 2,086.31	\$ 3,177.91
DEBIT CARD	\$ 1,583.05	\$ 1,773.67
OPERATING ACCOUNTS	\$ 66,009.59	\$ 56,768.12
PETTY CASH & FLOAT	\$ 1,070.00	\$ 1,070.00
PREPAID EXPENSES	\$ 854.30	\$ -
TERM DEPOSITS	\$ 297,009.84	\$ 288,980.85
TRADE DEBTORS	\$ 11,675.49	\$ 8,502.49
WEBSITE DONATIONS	\$ 10.00	\$ 10.00
TOTAL CURRENT ASSETS	<u>\$ 380,298.58</u>	<u>\$ 360,283.04</u>
NON CURRENT ASSETS		
LAND, ROADS AND BUILDING	\$ 105,900.09	\$ 105,900.09
LESS ACCUMULATED DEPRECIATION	\$ (69,550.09)	\$ (67,313.09)
EQUIPMENT AND FURNISHINGS	\$ 157,671.69	\$ 157,143.69
LESS ACCUMULATED DEPRECIATION	\$(149,525.69)	\$(145,093.69)
TOTAL NON CURRENT ASSETS	<u>\$ 44,496.00</u>	<u>\$ 50,637.00</u>
CURRENT LIABILITIES		
ANNUAL LEAVE PROVISION	\$ 15,731.62	\$ 12,680.36
AUDIT FEE PAYABLE	\$ 3,000.00	\$ 3,000.00
LONG SERVICE LEAVE PROVISION	\$ 15,727.54	\$ 8,486.65
TOTAL CURRENT LIABILITIES	<u>\$ 34,459.16</u>	<u>\$ 24,167.01</u>
NON CURRENT LIABILITIES		
LONG SERVICE LEAVE PROVISION	\$ 16,152.76	\$ 14,608.22
TOTAL NON CURRENT LIABILITIES	<u>\$ 16,152.76</u>	<u>\$ 14,608.22</u>
<u>ACCUMULATED FUNDS AS ABOVE</u>	<u>\$ 374,182.66</u>	<u>\$ 372,144.81</u>

MORISSET AND TORONTO MEALS ON WHEELS
INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2017

	<u>2017</u>	<u>2016</u>
INCOME		
COMMONWEALTH NON RECURRENT GRANT	\$ -	\$ 15,000.00
DONATIONS	\$ 11,645.79	\$ 25,585.55
DoSS - SACS RECURRENT GRANT	\$ 9,266.91	\$ 6,591.47
DoSS RECURRENT GRANT - FLEXIBLE FOOD	\$ 67,948.89	\$ 77,073.28
DoSS RECURRENT GRANT - MEALS	\$ 247,208.29	\$ 233,425.83
FEES (AGED CARE)	\$ 2,469.00	\$ -
FEES (NDIS)	\$ 9,357.50	\$ 11,070.85
FLEXIBLE FOOD - SERVICE FEE	\$ 5,000.00	\$ 6,000.00
FUNDRAISING	\$ 1,302.15	\$ 1,260.70
INSURANCE CLAIMS	\$ -	\$ 1,379.76
INTEREST	\$ 8,801.94	\$ 11,576.66
LOCAL NON RECURRENT GRANTS	\$ 6,500.00	\$ 8,392.00
MEAL RECEIPTS	\$ 238,460.80	\$ 219,909.17
SUNDRY INCOME	\$ -	\$ 618.08
WORKERS COMPENSATION REIMBURSEMENT	\$ 10,688.02	\$ -
TOTAL INCOME FOR YEAR	<u>\$ 618,649.29</u>	<u>\$ 617,883.35</u>

EXPENSES

ADMINISTRATION

AUDIT FEE	\$ 3,000.00	\$ 3,000.00
CRIMINAL HISTORY CHECKS	\$ 650.00	\$ 1,216.00
DEPRECIATION	\$ 6,072.99	\$ 7,315.00
EQUIPMENT PURCHASES	\$ 9,036.78	\$ 4,525.74
FEES	\$ 12,410.07	\$ 9,848.00
GAS, POWER & WATER	\$ 15,700.33	\$ 13,996.93
INSURANCE	\$ 7,494.09	\$ 7,662.18
KITCHEN EXPENSES	\$ 1,874.33	\$ 3,527.57
LOSS ON DISPOSAL OF ASSET	\$ 68.01	\$ -
MARKETING	\$ 3,771.59	\$ 6,150.05
MEAL EXPENSES	\$ 209,499.18	\$ 190,359.91
MEMBERSHIPS	\$ 604.55	\$ 547.27
OFFICE EXPENSES	\$ 5,615.14	\$ 6,892.48
PROJECT COSTS - FLEXIBLE FOOD	\$ 6,743.21	\$ 9,173.49
RATES	\$ 1,367.63	\$ 1,232.10
REPAIRS & MAINTENANCE	\$ 15,102.37	\$ 14,821.83
SERVICE FEE	\$ 5,000.00	\$ 6,000.00
SUNDRY EXPENSES	\$ 640.01	\$ 619.58
TELEPHONE & INTERNET	\$ 3,712.17	\$ 3,623.47

TOTAL ADMINISTRATION EXPENDITURE FOR YEAR

<u>\$ 308,362.45</u>	<u>\$ 290,511.60</u>
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WAGES

CONFERENCES AND TRAINING	\$ 424.86	\$ 3,626.84
EMPLOYMENT EXPENSES	\$ 350.16	\$ -
FIRST AID ALLOWANCE	\$ 2,154.00	\$ 2,367.44
PHONE ALLOWANCE	\$ 336.00	\$ 348.00
PROVISION FOR ANNUAL LEAVE	\$ 3,051.26	\$ 1,067.18
PROVISION FOR LONG SERVICE LEAVE	\$ 8,785.43	\$ 6,650.94
STAFF TRAVEL ALLOWANCE	\$ 8,496.78	\$ 11,564.28
SUPERANNUATION	\$ 20,816.86	\$ 20,586.01
VOLUNTEER REIMBURSEMENT	\$ 22,375.00	\$ 23,365.00
VOLUNTEER SUPPORT	\$ 6,911.61	\$ 7,148.95
WAGES & SALARIES	\$ 230,022.69	\$ 228,187.78
WORKERS COMPENSATION	\$ 4,524.34	\$ 4,451.83

TOTAL WAGES EXPENDITURE FOR YEAR

\$ 308,248.99	\$ 309,364.25
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RESULT TRANSFERRED TO ACCUMULATED FUNDS

\$ 2,037.85	\$ 18,007.50
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Overheard recently

“As a volunteer my role is to tell everyone where to go – I was born for this!”

Notes to the Financial Reports
For the Year ended 30 June 2017

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- a) This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Association's Incorporation Act (NSW). The Committee has determined that the Association is not a reporting entity as it is unlikely that there are users that are unable to command the preparation of reports tailored so as to satisfy all of their information needs.
- b) The Committee has determined that the organisation is a non-profit community service organisation and as such, is not liable to pay income tax under current income tax legislation.
- c) The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act (NSW) and the following Australian Accounting Standards: AASB1031 Materiality. The Committee has determined that no other Accounting Standards, International Financial Reporting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board are to be applied.
- d) Grant Income is brought to account in the period to which the funding is applied. Grant monies received in advance are recorded as a liability.
- e) NET FUNDRAISING INCOME:

Fundraising Income	\$ 1,302.15
less Fundraising Expenses	<u>\$ 0.00</u>

Fundraising Surplus/(Deficit)	<u>\$ 1,302.15</u>
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Volunteers
are just ordinary people
with extraordinary
hearts.

They offer the
gift of their time
to teach, to listen,
to help, to inspire,
to build, to grow,
to **learn.**

They expect no pay,
yet the **value** of their
work knows no limit. . .

They've known the
unexpected joy
of a simple hug.

They've planted tiny
seeds of love
in countless lives.

Volunteers
are just ordinary people
who reach out
and take a hand
and together
make a **difference**
that lasts a **lifetime.**